



Monthly IV&V Report

As of February 2025



plante moran

Audit. Tax. Consulting.
Wealth Management.

100^{years}



Plante Moran Independent Validation & Verification Approach



- We focus on early detection and correction of errors, enhance management insight into risks, provide observations and recommendations, and ensure compliance with project scope, schedule, and budget requirements. We will assess the health of the project on an ongoing basis, focusing on the artifacts and deliverables being produced by the project team.
- The principles that guide the work we perform include:
 - Complete vendor independence provides integrity to our observations.
 - Transparency in all observations and issues as early as possible.
 - Collaboration with SI, the State project team, and the key stakeholders.
 - Advise on issues and potential opportunities to improve.
 - Being respectful of staff time and project schedule.
- We use the *Project Health Assessment Rubric* (Slide 3) to report levels of risks (using colors) as associated with the areas indicated. Our approach does not necessarily indicate project ultimate success or failure; it is meant to indicate the current risk levels associated with the identified project components with the purpose of advising and reporting on opportunities to improve.





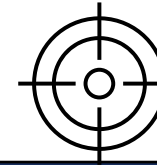
Project Health Assessment Rubric



Project Health Status Categorizations			
Project Health Assessment Area	Green	Amber or Yellow	Red
Scope:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The scope is well-defined. The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. <p><i>If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.
Schedule:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The schedule and critical path are well-defined. The schedule is progressing as planned, with all critical path milestones and deadlines being met. <p><i>If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the critical path schedule that have yet to be fully defined. The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.
Cost:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The budget is well-defined. Budget funds have been allocated as needed. The budget is being expended as required. <p><i>If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. Budget funds are not being allocated as needed and this is impacting the critical path. The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).
Resources:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All needed resources have been identified. All identified resources have been allocated. There are no overallocated resources. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.



Program Status - February



Target go-live
Phase 1B Jul '25



Program Status

Note: This report is for the period ended February 28, 2025, and it reflects the outlook at this point in time. The Scope in March has been changed to reflect NDOT cost accounting to be scheduled after HR and not simultaneously. Additionally, more resources are being onboarded in March, all of which will be considered in our March report.

- | | |
|--|--|
| | <ul style="list-style-type: none">Sufficient discovery and requirement development (scope) for Phase 1B (NDOT cost accounting, HR) is not fully defined. With four months remaining for completion of discovery, config, development, testing, and validation, there is too much work to be completed within an acceptable level of quality.Scope of technical work has not been competed for Phase 1B and assigned to the teams. |
| | <ul style="list-style-type: none">Complete Project Plan with resources, activities, completion dates and critical path is not available for Phase 1B although efforts are underway. This includes tracking all activity in Jira.Support required for Phase 1A (Finance MVP) post go-live issues is impacting the availability of resources to complete work for Phase 1B. |
| | <ul style="list-style-type: none">Focusing resources to mitigate post go-live issues will impact budgets for future Phases.Change control budget to support additional needs but may be challenged for the overall project due to the risk of unplanned work in prior phases and change in scope such as NeoGov. |
| | <ul style="list-style-type: none">Project Plan to provide clear and consistent reporting and socialization to stakeholders is not available yet.Identification of risks and issues and continued visibility and socialization of mitigation efforts of those items was not implemented at the end of February, but has been active in March.Environment stability and inter-environment synchronization plan needs to be defined and followed. |
| | <ul style="list-style-type: none">Phase 1A stabilization is adversely impacting the resources for completing Phase 1B.Aligning the technical resources across the CGI and OPM for technical tasks.Resources are inadequate to address current scope, although with the March scope and resource change, this will be positively impacted. |



IV&V Recommendations



- Final determination of scope of Phase 1B to occur in March.
- Develop single comprehensive project plan with critical path and resources for Phase 1B and beyond and socialize with all stakeholders. Track all activities in Jira.
- Monitor impact of stabilization activities on Phase 1B resources.
- Communicate to stakeholders as Phase 1B and plans for Phase 2 progresses. Get stakeholders excited about enhancements.
- Align Phase 1B scope to timeline and resources available.
- Set testing as a priority from end to end of the process.



Key RAID items since last report



Each IV&V RAID item has been documented in the Observations and Recommendations Spreadsheet

Risks Open *	7	5	8	5	3	3	0	8	10	6	12	15	17	10	15	5
Actions Open	0	8	4	2	1	4	2	1	8	5	6	6	15	12	12	5
Issues Open	6	5	3	1	0	1	0	0	45	22	16	14	13	8	6	5
Decisions Recorded**	2	8	5	6	6	2	2	2								
Decisions Open**	0	5	4	1	3	0	0	1								

* Includes Candidates

** IV&V Decisions – IV&V not making decisions, but many Action items can be considered Decisions when adjudicated



Plante Moran RAID History



- Since Plante Moran's initial reporting period June 2024, we have reported 179 RAID items
- As of the current reporting period, we are reporting 15 open and monitor RAID items.

	Certainty	High Probability	Low	Medium	N/A	Probable	Unlikely	Grand Total
Closed	2	43	3	18	76	20	2	164
Monitor					6	1		7
Open		1			4	3		8
Grand Total	2	44	3	18	86	24	2	179



Open & Monitor Items by Month First Reported							
Issue	1	1				3	5
Risk					1	4	5
Action		1	1	2		1	5
Grand Total	1	2	1	2	1	8	15



Risk Action Issues & Decisions



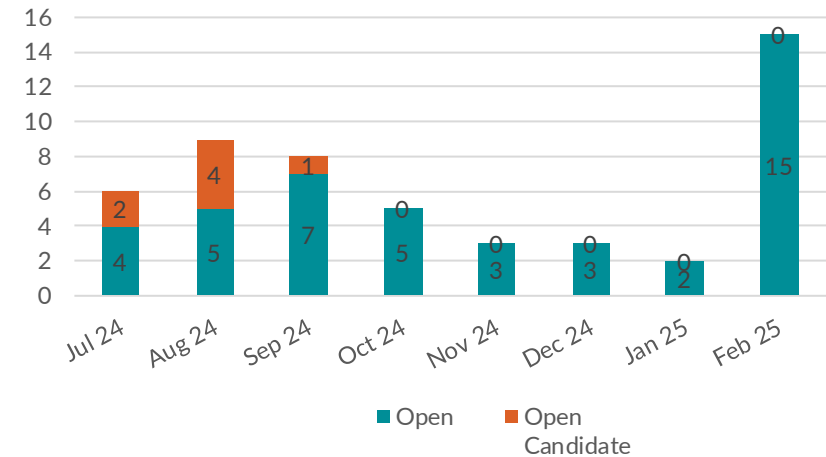


Risk Summary

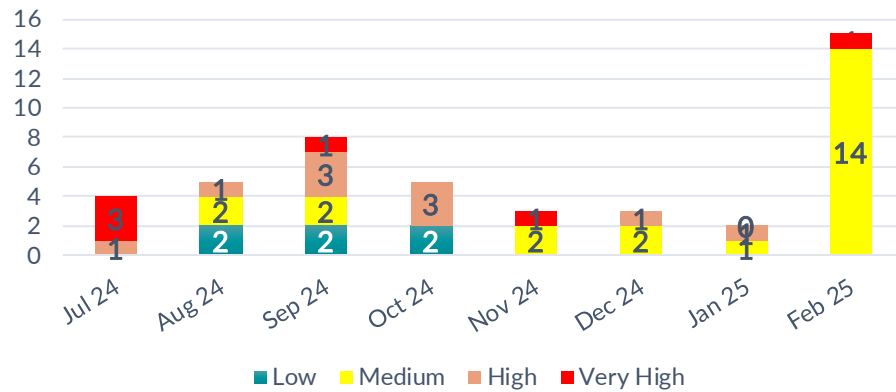


- There are currently 5 open risks on the NV Project Risk Log (OPM) as of the end of the current reporting period.
- IV&V has 5 Risks open which can be found in the accompanying Observations and Recommendations spreadsheet.

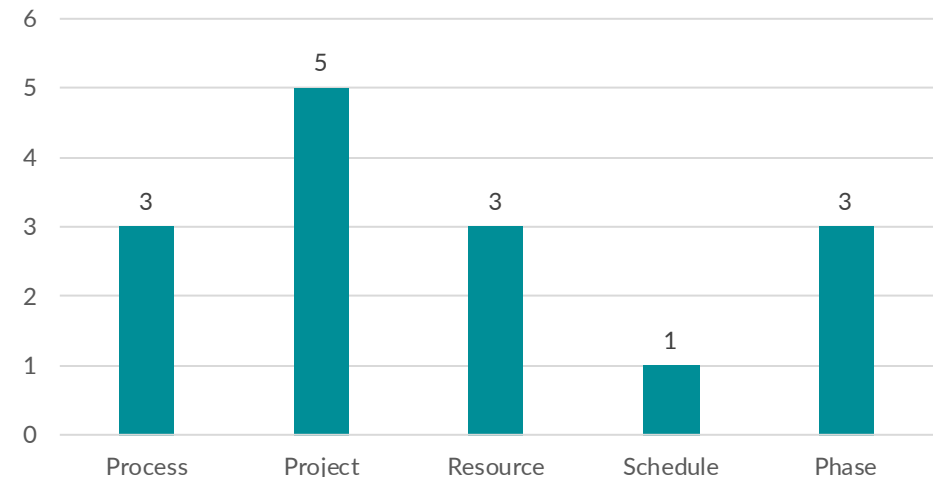
OPM Open Risks and Open Risk Candidates Trend by Month



OPM Open Risks by Impact Trend by Month (Not including Candidates)



OPM Open Risks by Category



* Candidates are items being considered by Governance group for risk status.

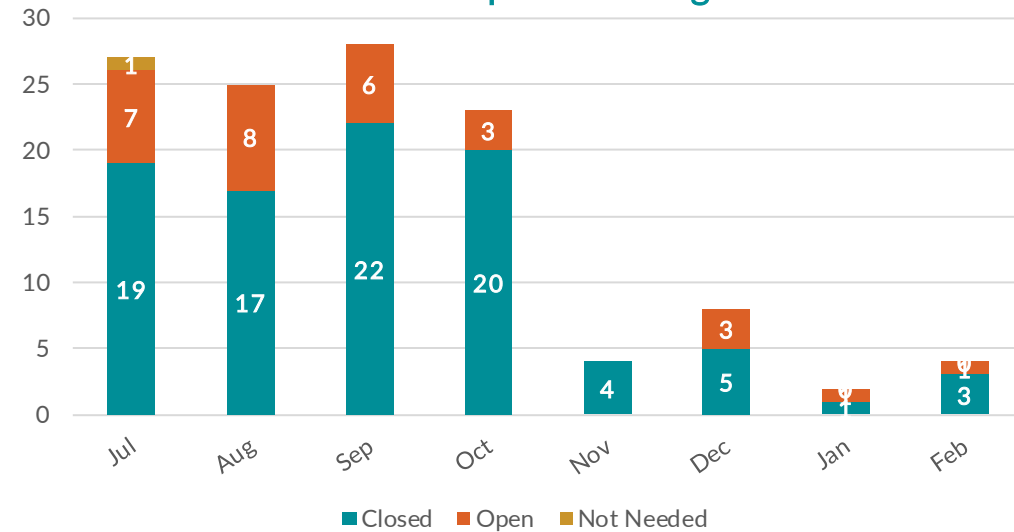


Actions Summary



- As of the end of the current reporting period, there was 1 Action remaining open (OPM). During the month 4 Action item were opened, and 3 Action items were closed.
- IV&V has 5 Action Items open in the accompanying Observations and Recommendations spreadsheet.

OPM Action Items Opened During the Month



OPM Average Days Action Item Open



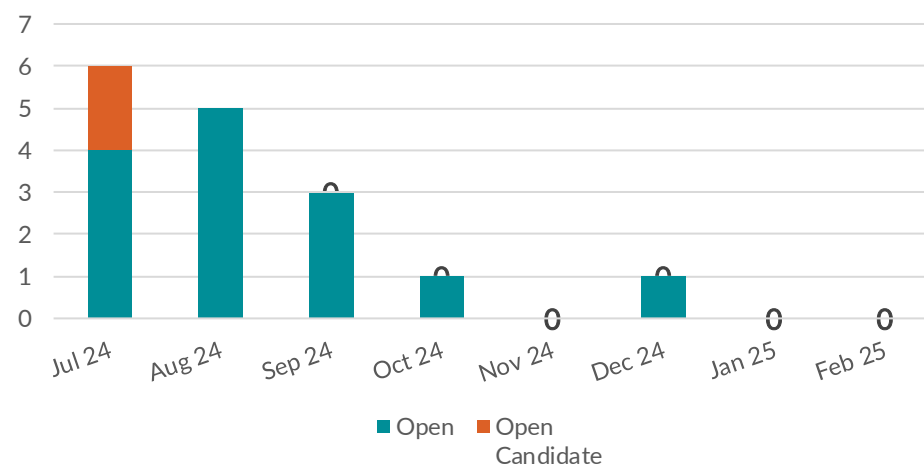


Issue Summary

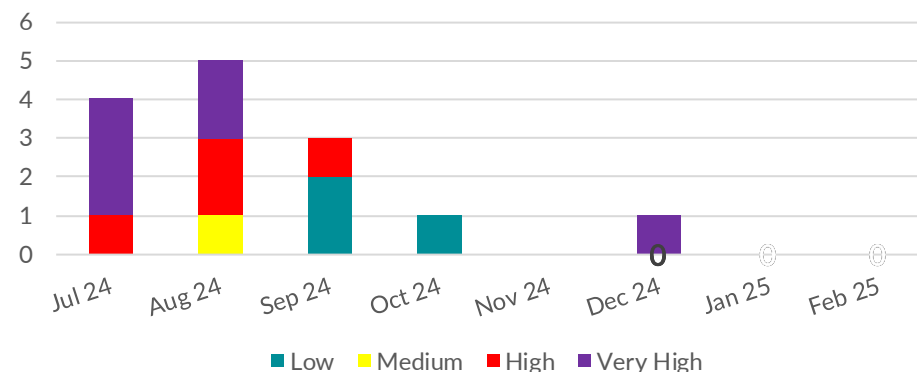


- As of the end of the current reporting period, OPM had 0 open issues.
- The Project Team opened 0 additional issues in February and 0 issues were closed.
- IV&V has identified 5 open Issues.

OPM Open Issues and Open Issue Candidates
Trend by Month



OPM Issues Impact
Trend by Month
(Not including Candidates)

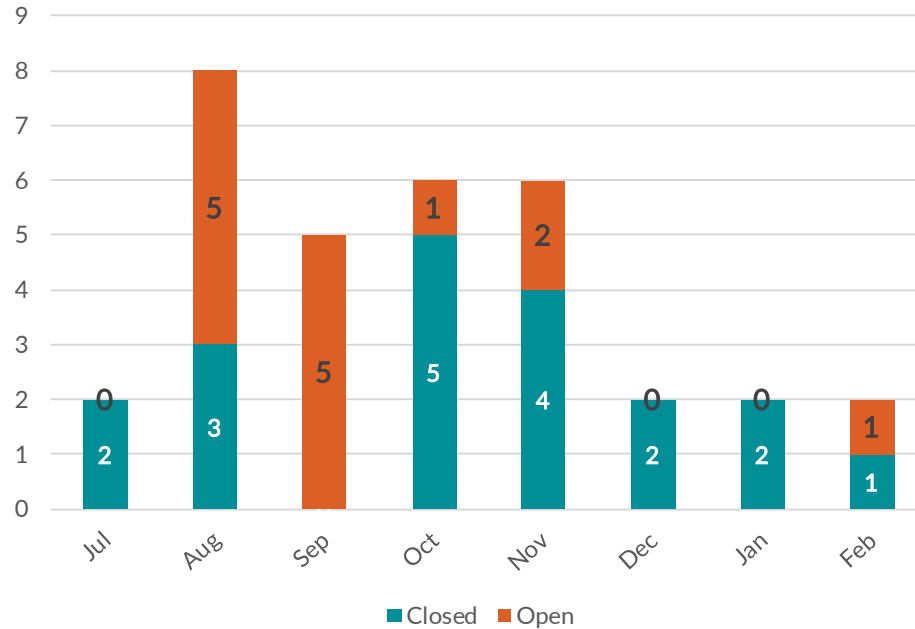




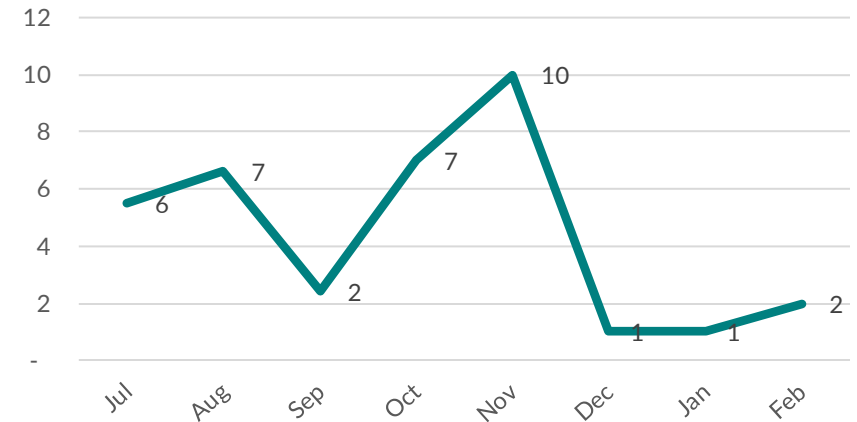
Decisions

- OPM has logged 56 Decisions to date with 2 added in the current reporting period.
- There was 1 open Decision at the end of the month.

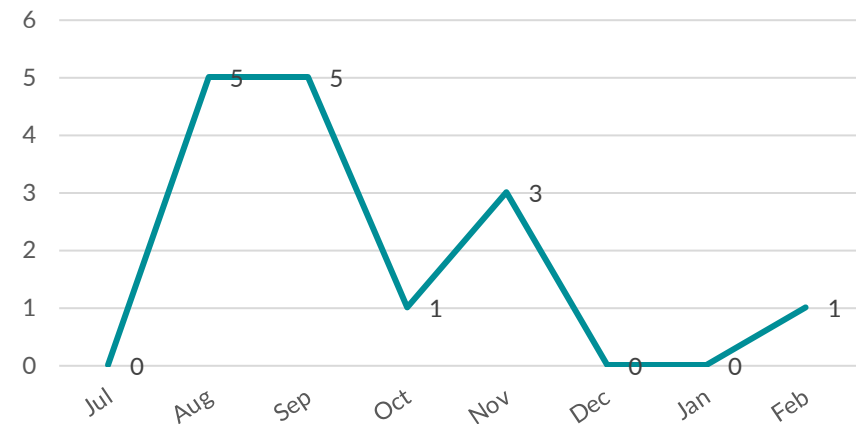
OPM Decision Log Entries



OPM Decisions Average Days Outstanding



OPM Decisions Open at the End of Each Month





Bugs Reported





Bugs Reported

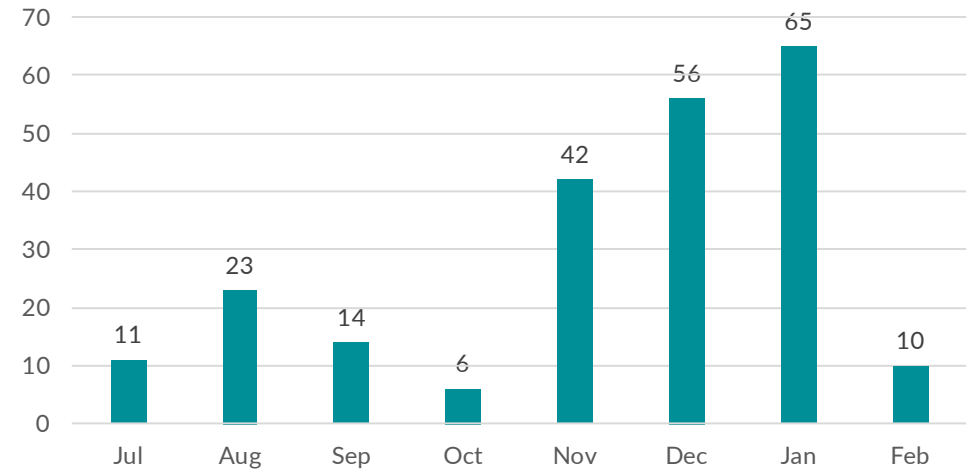


- 239 bugs have been reported in Jira to date.
- 10 new bugs were reported in the current reporting period.
- Of these, 30 are in Open, Investigating, In Progress, Testing, or related statuses and 14 are in Ready statuses.

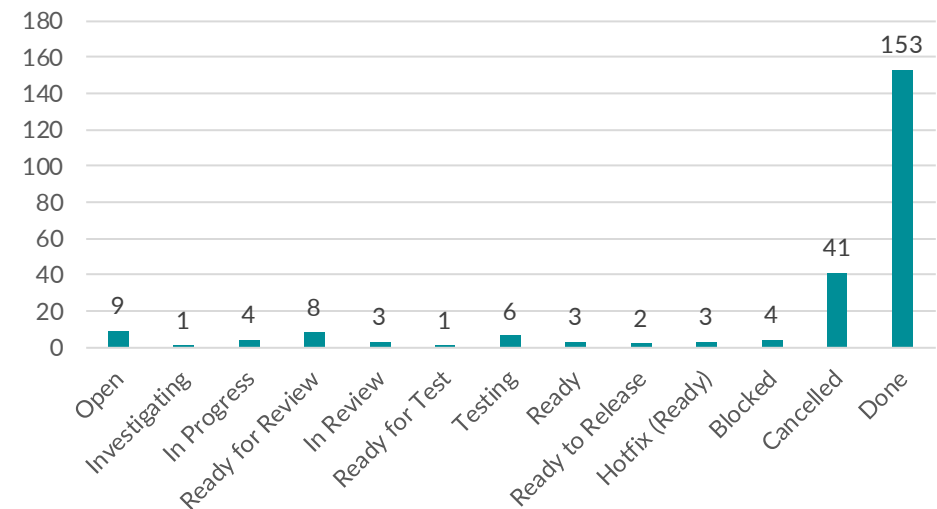
**Data is not available for the dates when bug statuses are changed. Plante Moran is only able to track open dates and provide a snapshot of statuses as they existed in early February.*

***Two bugs entered on 1/1 were identified as Test Bugs with no information included, so these were removed from the totals presented here.*

Bugs Reported by Month



Status of Reported Bugs



CORE.NV

Contracts and Budgets Deliverables

2012: First-Ever Global Workplace Recognition
with International Accounting Bulletin's
Employer of the Year award.

2011: Plante & Moran
drops the "&"; becomes
Plante Moran.

2002: Firm is chosen by the U.S.
Department of Treasury to help
investigate the Enron collapse;
Plante Moran Trust is created.

2003: Firm forms
Diversity Council.

2003: First
international office in
Shanghai, China.

2000: Named for the first time
to Fortune magazine's list of
"100 Best Companies
to Work For."

1994: Plante Moran CESA
is formed.

1993: Plante Moran
Financial Advisors
registers with the SEC.

1996: P&M Corporate
Finance LLC (PMCF)
is founded.

1995: Firm creates domain
and later launches website.

1986: Membership Award
for Excellence in
"100th Anniversary
Achievements in Taxation"

1980: Plante
Moran is named
"Best Firm"
in Nevada
by Plante & Moran.



Assessment of Contract Documents



CGI Technologies

» Contract Highlights

- ☐ Covers Financial and Human Resource systems SaaS, including:
 - ☐ Phase 1A MVP FIN
 - ☐ Phase 1B MVP HRM including Payroll
 - ☐ Phase 2A FIN Business Transformation
 - ☐ Phase 2B HRM Business Transformation
- ☐ Supporting current CGI Advantage 2 environment

» Contract

- ☐ Initial contract executed Sep '23
- ☐ Value \$90,225,000
- ☐ Contracted term through Sep '28

» Contract Amendments

- ☐ No amendments were issued during the current reporting period.

» Risks

- ☐ Contracted dates for Phase 2 may be extended and the ability to complete Phases 1B and 2 within the budget is a risk.



Assessment of Contract Documents



BerryDunn

» Contract Highlights

- ❑ Overall project management support
- ❑ BerryDunn will lead and coordinate all State project activities
- ❑ Program Managers for FIN and HRM; not Technical

» Contract

- ❑ Initial contract executed Feb '24.
- ❑ Value \$771,896.
- ❑ Contract term
 - ❑ Extended to Sept 2025

» Contract Amendments

- ❑ New NTE \$4,811,366

» Risks

- ❑ Project continuity risk. The period extended does not cover HRM go-live or Phase 2 go-live.

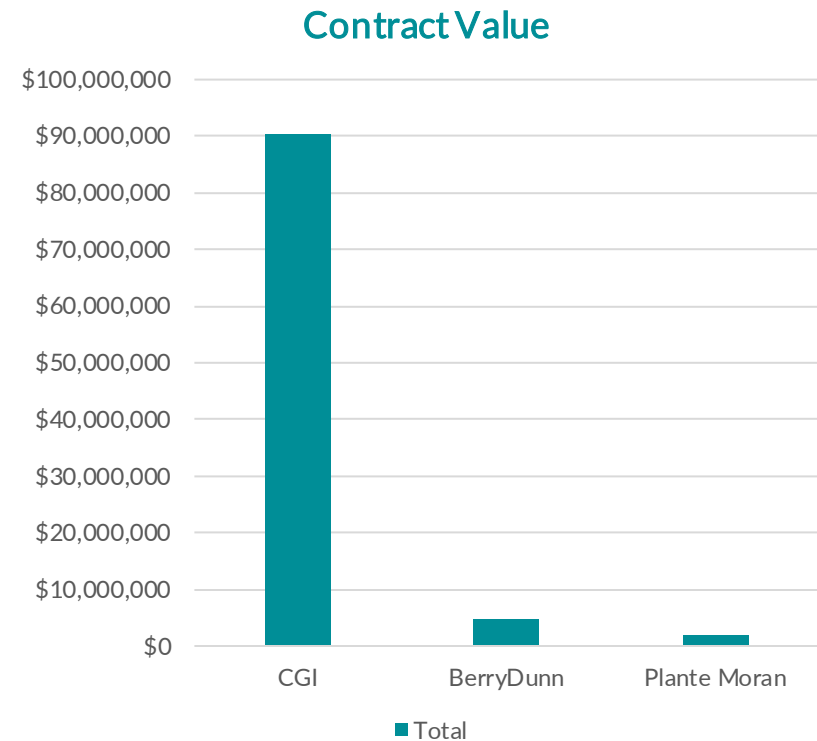
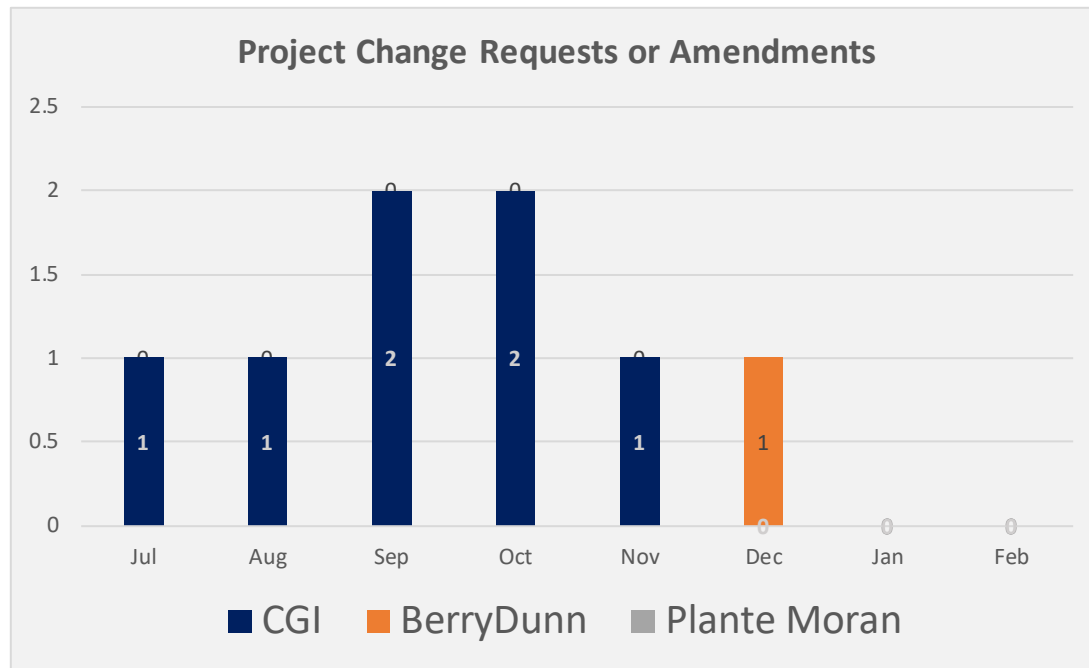


Change Requests



Change Requests and changes to scope – include core decision papers and process changes

CR/Amend		\$4,039,470		\$4,039,470
Total	\$90,225,000	\$4,811,366	\$1,833,000	\$96,869,366





BUDGET AND KNOWN UPCOMING COMMITMENTS AT A GLANCE



- Recap of Budget and Known Upcoming Commitments

CGI		
Implementation Services	\$ 48,950,000	
Advantage SaaS Fees	26,775,000	
Local Support	4,500,000	
Change Control ¹	10,000,000	
Total		90,225,000
Berry Dunn		
Original Budget	771,896	
Berry Dunn CO#1 Extension June 24' to March 25'	1,780,185	
Berry Dunn CO#3 Additional Service and Extension to Sep 25'	2,259,285	
Subtotal		4,811,366
Plante Moran		
Original Budget		1,833,000
TOTAL BUDGET		\$ 96,869,366

- Recap of Change Control Budget

¹ CGI CHANGE CONTROL	\$ 10,000,000
CGI CO#8 Training, Support, OCM	(2,500,000)
CGI CR#15 NeoGov Draft (NeoGov)	(2,691,000)
Total Change Control Remaining	\$ 4,809,000



CGI Budget FY 25



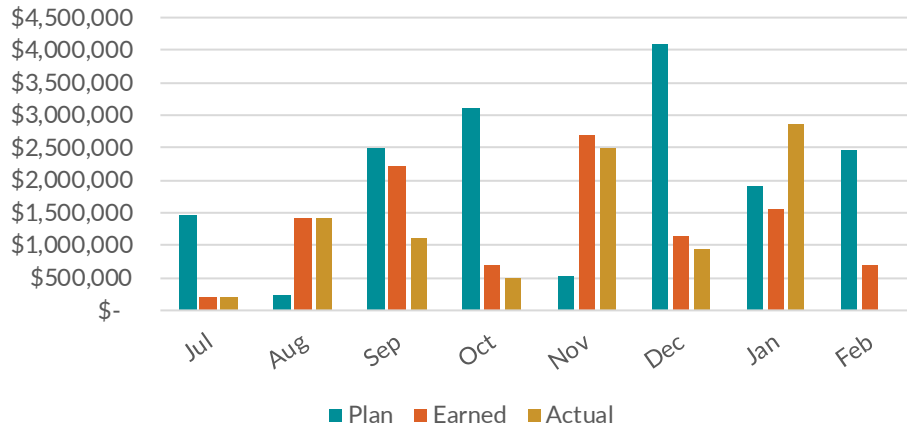
Excluding Software & Change Control

	FY 25 Jul	FY 25 Aug	FY 25 Sep	FY 25 Oct	FY 25 Nov	FY 25 Dec	FY 25 Jan	FY 25 Feb	FY 25 Total	FY 24 Total	Project Total
Plan	\$ 1,450,000	\$ 225,000	\$ 2,500,000	\$ 3,100,000	\$ 525,000	\$ 4,100,000	\$ 1,900,000	\$ 1,275,000	\$ 15,075,000	\$ 11,850,000	\$ 26,925,000
Earned	\$ 200,000	\$ 1,400,000	\$ 2,225,000	\$ 700,000	\$ 2,700,000	\$ 1,150,000	\$ 1,550,000	\$ 625,000	\$ 10,550,000	\$ 11,850,000	\$ 22,400,000
Actual	\$ 200,000	\$ 1,400,000	\$ 1,125,000	\$ 500,000	\$ 2,900,000	\$ 950,000	\$ 2,850,000	\$ -	\$ 9,925,000	\$ 11,850,000	\$ 21,775,000

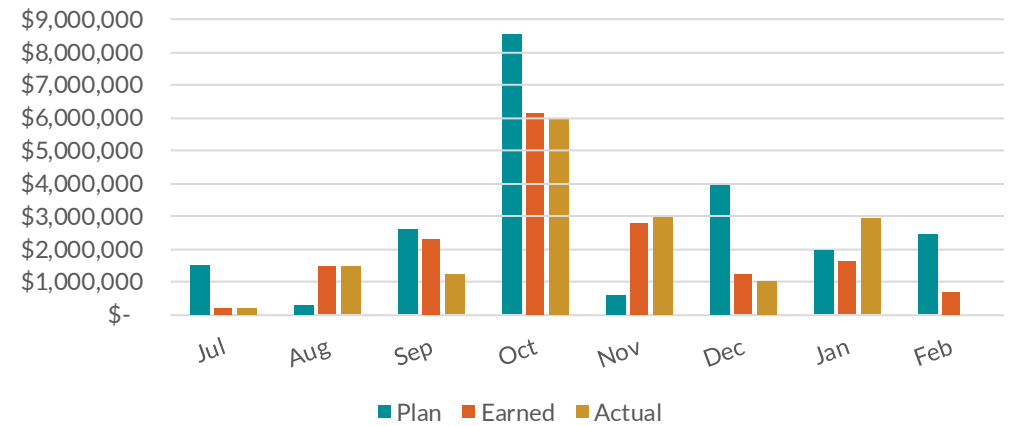
Including Software & Change Control

	FY 25 Jul	FY 25 Aug	FY 25 Sep	FY 25 Oct	FY 25 Nov	FY 25 Dec	FY 25 Jan	FY 25 Feb	FY 25 Total	FY 24 Total	Project Total
Plan	\$ 1,530,645	\$ 305,645	\$ 2,580,645	\$ 8,565,645	\$ 605,645	\$ 3,980,645	\$ 1,980,645	\$ 2,455,645	\$ 22,005,160	\$ 17,407,580	\$ 39,412,740
Earned	\$ 200,000	\$ 1,480,645	\$ 2,305,645	\$ 6,165,645	\$ 2,780,645	\$ 1,230,645	\$ 1,630,645	\$ 705,645	\$ 16,499,515	\$ 17,407,580	\$ 33,907,095
Actual	\$ 200,000	\$ 1,480,645	\$ 1,205,645	\$ 5,965,645	\$ 2,980,645	\$ 1,030,645	\$ 2,930,645	\$ -	\$ 15,793,870	\$ 17,407,580	\$ 33,201,450

CGI Earned Value by Month Excluding Change Control and Software



CGI Earned Value by Month Including Change Control and Software





BerryDunn & Plante Moran Budget FY 24 & 25



BerryDunn

	FY 25 Jul	FY 25 Aug	FY 25 Sep	FY 25 Oct	FY 25 Nov	FY 25 Dec	FY 25 Jan	FY 25 Feb	FY 25 Total	FY 24 Total	Project Total
Plan	\$ 269,298	\$ 269,298	\$ 269,298	\$ 269,298	\$ 269,298	\$ 269,298	\$ 269,298	\$ 269,298	\$ 2,154,384	\$ 771,896	\$ 2,926,280
Earned	\$ -	\$ 244,164	\$ 247,196	\$ 278,731	\$ 235,216	\$ 192,408	\$ 229,094	\$ 233,072	\$ 1,659,881	\$ 759,141	\$ 2,419,021
Actual	\$ -	\$ 244,164	\$ 247,196	\$ 278,731	\$ 235,216	\$ 192,408	\$ 229,094	\$ 233,072	\$ 1,659,881	\$ 759,141	\$ 2,419,021

*The monthly Plan amount was increased for prior months per Amendment 3.

- Amendment 1 revised on 5/30/24 increased contract to \$2,552,081 through March 25
- Amendment 2 signed on 7/3/24 added a Program Manager (IT) Role to the contract NTE \$2,552,081
- Amendment 3 signed on 12/11/24 extended the contract through September 2025 and increased the NTE to \$4,811,366

Plante Moran

	FY 25 Jul	FY 25 Aug	FY 25 Sep	FY 25 Oct	FY 25 Nov	FY 25 Dec	FY 25 Jan	FY 25 Feb	FY 25 Total	FY 24 Total	Project Total
Planned	\$ 103,500	\$ 58,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 161,500	\$ 91,000	\$ 252,500
Earned	\$ 296,400	\$ 39,975	\$ -	\$ 106,275	\$ 149,825	\$ 82,388	\$ 30,875	\$ 24,700	\$ 730,438	\$ -	\$ 730,438
Actual	\$ 296,400		\$ 39,975	\$ 106,275	\$ 149,825	\$ 82,388	\$ -	\$ 55,575	\$ 730,438	\$ -	\$ 730,438



Combined 3 Partners Budget FY24 & FY25



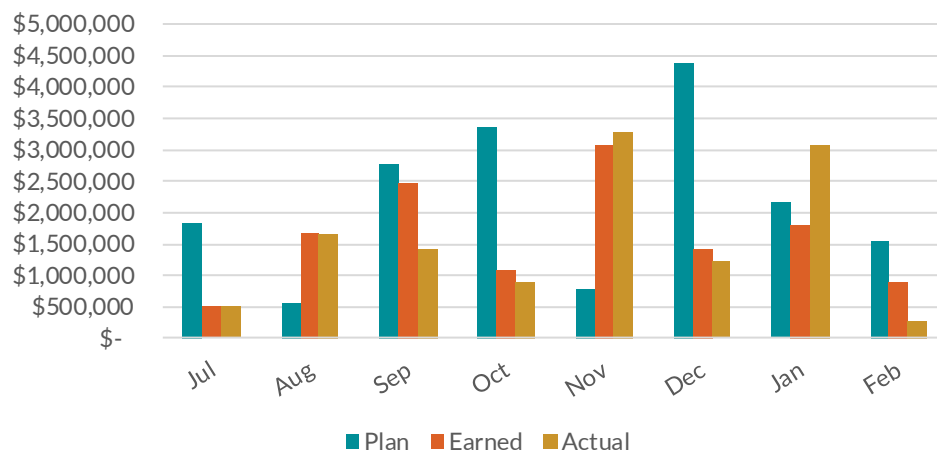
Excluding Software & Change Control

	FY 25 Jul	FY 25 Aug	FY 25 Sep	FY 25 Oct	FY 25 Nov	FY 25 Dec	FY 25 Jan	FY 25 Feb	FY 25 FY 25 Total	FY 24 FY 24 Total	Project Total
Plan	\$ 1,822,798	\$ 552,298	\$ 2,769,298	\$ 3,369,298	\$ 794,298	\$ 4,369,298	\$ 2,169,298	\$ 1,544,298	\$ 17,390,884	\$ 12,712,896	\$ 30,103,780
Earned	\$ 496,400	\$ 1,684,139	\$ 2,472,196	\$ 1,085,006	\$ 3,085,041	\$ 1,424,796	\$ 1,809,969	\$ 882,772	\$ 12,940,318	\$ 12,609,141	\$ 25,549,459
Actual	\$ 496,400	\$ 1,644,164	\$ 1,412,171	\$ 885,006	\$ 3,285,011	\$ 1,224,796	\$ 3,079,094	\$ 288,647	\$ 12,315,318	\$ 12,609,141	\$ 24,924,459

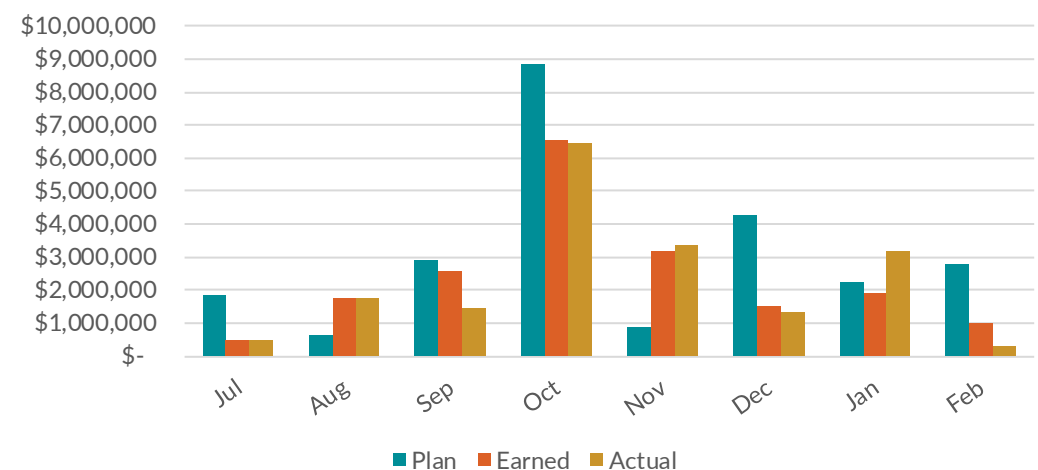
Including Software & Change Control

	FY 25 Jul	FY 25 Aug	FY 25 Sep	FY 25 Oct	FY 25 Nov	FY 25 Dec	FY 25 Jan	FY 25 Feb	FY 25 FY 25 Total	FY 24 FY 24 Total	Project Total
Plan	\$ 1,861,734	\$ 636,734	\$ 2,911,734	\$ 8,834,943	\$ 874,943	\$ 4,249,943	\$ 2,249,943	\$ 2,751,943	\$ 24,371,917	\$ 18,270,476	\$ 42,642,393
Earned	\$ 496,400	\$ 1,764,784	\$ 2,552,841	\$ 6,550,651	\$ 3,165,686	\$ 1,505,441	\$ 1,890,614	\$ 963,417	\$ 18,889,833	\$ 18,166,721	\$ 37,056,554
Actual	\$ 496,400	\$ 1,724,809	\$ 1,452,841	\$ 6,448,801	\$ 3,365,686	\$ 1,305,441	\$ 3,159,739	\$ 288,647	\$ 18,242,363	\$ 18,166,721	\$ 36,409,084

Combined Earned Value by Month
Excluding Change Control and Software



Combined Earned Value by Month Including
Change Control and Software



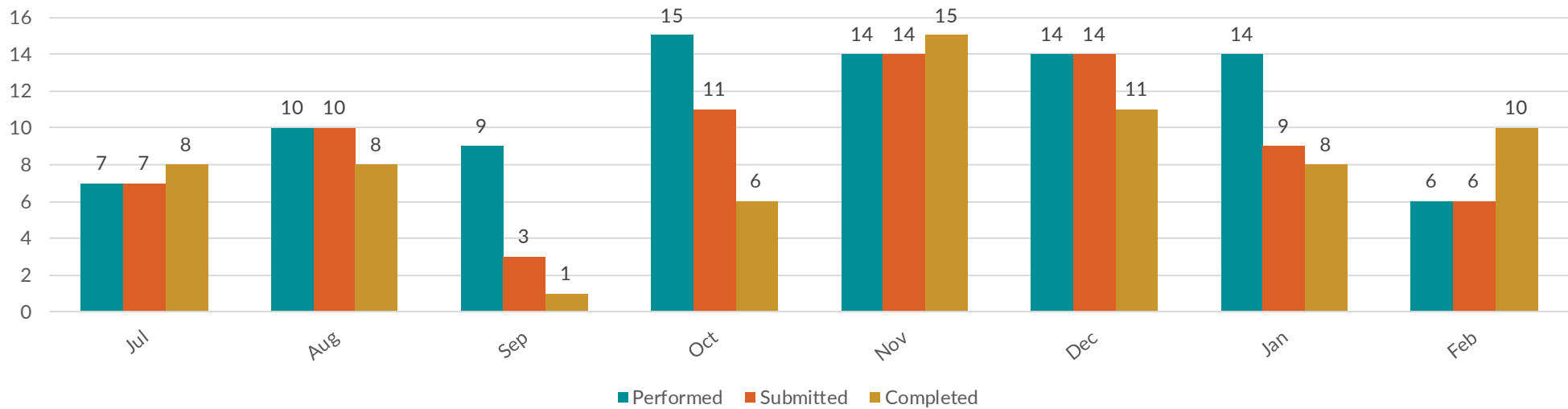


Deliverables



		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	FY24 Total	FY25 Total	Total
CGI	Performed	1	5	7	8	5	7	8		30	41	71
CGI	Submitted	1	5	1	4	5	7	3		30	26	56
CGI	Completed	0	3	0	0	5	4	6		28	18	46
BerryDunn	Performed	1	1	2	2	2	3	2	2	5	15	20
BerryDunn	Submitted	1	1	2	2	2	3	2	2	4	15	19
BerryDunn	Completed	1	1	1	2	2	3	2	2	4	14	18
Plante Moran	Performed	5	4	0	5	7	4	4	4	2	33	35
Plante Moran	Submitted	5	4	0	5	7	4	4	4	2	33	35
Plante Moran	Completed	7	4	0	4	8	4	0	8	0	35	35
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	FY24 Total	FY25 Total	Total
Total	Performed	7	10	9	15	14	14	14	6	37	89	126
Total	Submitted	7	10	3	11	14	14	9	6	36	74	110
Total	Completed	8	8	1	6	15	11	8	10	32	67	99

Monthly Deliverable Activity





Observations and Recommendations





The Observations and Recommendations below address items Plante Moran has identified in Slide 4, Program Status. Additional support can be found in the associated document, *Plante Moran Report Out Core NV February 2025 Report Attachment Observations and Recommendations*



Scope



#	Observation	Recommendation	OPM Response	OPM Status	PM Status	Probability	Severity
177	<ul style="list-style-type: none"> During the 2/12 Joint Teams Lead meeting it was communicated that EUAT will not include security and workflow configured. It was further discussed that testing with security and workflow enabled will happen at a later date before go-live. 	<ul style="list-style-type: none"> EUAT testing without security and workflow-enabled is not truly EUAT, but more unit testing which leaves out the validation of the business processes using configured roles and security that will be in place at go-live. Testing activities should include end-to-end processes and system functionality 	<ul style="list-style-type: none"> While not optimal, the security team was able to complete their work for Phase 1A in a timely manner. The security and workflow tasks will be completed for the final stages of EUAT for Phase 1B. 		RISK - Open	High	Critical
196	<ul style="list-style-type: none"> The strategy for the HR data warehouse is unknown. OPM needs to determine if the HRDW will exist in its current form with a bridge interface created, or will be retired in favor on new ADV4 reports developed in its place. 	<ul style="list-style-type: none"> This is a critical decision to be made by OPM that will impact the scope of work required for Phase 1B. The advantages and disadvantages of using a bridge (temporary) interface should be carefully considered. This approach will require that ADV4 data be retroactive back converted for ADV2 format, which is not a recommended long term strategy from Plante Moran. 	<ul style="list-style-type: none"> We will still need to build the bridge to ADV4 for the HRDW, as it was discovered that the NEATS data is pulled from HRDW via 2 Interfaces. The disposition of HRDW reports is still in discussion. The team has provided a LOE for the Bridge work and story points have been added to tickets. 		ACTION - Open	N/A	N/A



Schedule



#	Observation	Recommendation	OPM Response	OPM Status	PM Status	Probability	Severity
185	<ul style="list-style-type: none"> Timely report development for 1B is at risk due to inadequate OPM report development resources and the unplanned impact of supporting Phase 1A (Finance) during the period when discovery, design, and development should have been taking place. 	<ul style="list-style-type: none"> The State is reportedly working to onboard additional report development resources to augment the tech staff which may mitigate part of the risk. The full scope of report development is not known and initial discovery of State required reports needs to be completed along with the prioritized list of reports. 	<ul style="list-style-type: none"> Additional report writing resources have been added, and will continue to be added as needed, in order to meet a tight deadline for Phase 1B. Scope of report writing will be determined by the end of Sprint 7.2. 		RISK - Open	Probable	Significant
188	<ul style="list-style-type: none"> A data conversion plan for HR and cost accounting is not available. This has the potential to impact resources and schedules. 	<ul style="list-style-type: none"> Plante Moran has requested a conversion plan but has received a conversion strategy which is substantially different than a plan. OPM identified lack of a conversion plan during the 2/25 EC meeting. 	<ul style="list-style-type: none"> Per CGI, the team has adopted a different approach, each conversion task would be detailed in Jira along with requirements and design gathering, through development and testing, each step with Jira workflow to stakeholders/decision maker. 		ISSUE - Open	N/A	Significant



Budget – no items in February



#	Observation	Recommendation	OPM Response	OPM Status	PM Status	Probability	Severity
					Monitor	N/A	High



#	Observation	Recommendation	OPM Response	OPM Status	PM Status	Probability	Severity
197	<ul style="list-style-type: none"> As the Advantage 4 system complexity increases with the Phase 1B build activities, it will become increasingly difficult to understand the interconnectedness of systems. Presently, OPM does not maintain a comprehensive systems architecture diagram that depicts the interfaces between ADV4 and other systems. 	<ul style="list-style-type: none"> A comprehensive systems architecture diagram should be developed that shows the connections to external systems and depicts the data flow characteristics. 	<ul style="list-style-type: none"> This will be one of the initial responsibilities of the soon to be hired systems architect. A current resource will be assisting the architect with this task. 		ISSUE - Open	N/A	High
101	<ul style="list-style-type: none"> The current project plan does not inform stakeholders of the overall health of the project as it does not utilize a consistent methodology and tools to present a complete picture of the required elements of resources, tasks, and schedule. 	<ul style="list-style-type: none"> Develop a project plan to include those items that can inform leadership and stakeholders of the status and trend of the overall project that is built on tracking completion of tasks. 	<ul style="list-style-type: none"> CGI, OPM, and BerryDunn are in the process of moving all work into Jira, that will be the single source of truth for the project and be utilized for both task tracking and for reporting. Several initiatives are underway to improve the documenting of tasks/work, the story point estimates, actual story points, etc. These will all be incrementally implemented over the course of the next two sprints. 		ISSUE - Monitor	N/A	High



#	Observation	Recommendation	OPM Response	OPM Status	PM Status	Probability	Severity
136	<ul style="list-style-type: none"> Formal design sign-off process for CGI and OPM teams should be implemented for Phases 1.B and beyond. 	<ul style="list-style-type: none"> A formal design approval process should be established for report, interface and conversion development. The formal design should also inform the IUAT process and associated test scenarios. 	<ul style="list-style-type: none"> This Action item has been escalated to the CGI leadership and it is a priority for our Leadership meetings during the next two weeks. 		ACTION - Monitor	N/A	N/A
146	<ul style="list-style-type: none"> Documentation of technical work is often incomplete with no identifiable review and approval of work. 	<ul style="list-style-type: none"> Starting with 1B, use existing tools (Jira), create a process for review and approval for technical work as well as subsequent validation by functional resources. Reports should be clear as to status of the tasks. 	<ul style="list-style-type: none"> The current Tech PM has made this Action item a priority and it will also be a priority for the incoming/new Tech team PM. The Release Manager oversees daily release management meetings and Release Notes are created for all items that are approved to go into production. 		ACTION - Monitor	N/A	N/A
163	<ul style="list-style-type: none"> The proposed "code freeze" established prior to go-live only encompasses the CGI container updates for the Advantage 4 hosted environment. This freeze does not apply to other development work completed by OPM and CGI tech. This approach creates a risk that updates to the system performed after the freeze date could have an unknown impact given UAT activities were completed before the code freeze. 	<ul style="list-style-type: none"> The "code freeze" should apply to all modifications to the system including CGI container updates, interfaces, and reports. 	<ul style="list-style-type: none"> OPM understands that Plante Moran will continue to monitor this Risk. 		RISK - Monitor	Probable	Significant



Resources



#	The project team has limited resources, tools, infrastructure, policies & procedures, and experience managing stabilization.	Recommendation	OPM Response	OPM Status	PM Status	Probability	Severity
157	<ul style="list-style-type: none"> The project team has limited resources, tools, infrastructure, policies & procedures, and experience managing stabilization. 	<ul style="list-style-type: none"> Consider robust support engagement from the OCIO for post go-live production stabilization. Plante Moran will continue to monitor this item and would encourage continued collaboration with existing support structures at the State. 	<ul style="list-style-type: none"> HRM has addressed this issue by adding OCIO resources to daily stand up and structured meetings for visibility and collaboration. 		Monitor	N/A	N/A
156	<ul style="list-style-type: none"> Having two separate tech teams on the project (CGI and OPM) limits knowledge transfer, efficient management of priorities, agile deployment of resources, and limits effect reporting. 	<ul style="list-style-type: none"> Consider combining the two tech teams. Plante Moran has seen more collaboration with the Tech Teams in this reporting period and would encourage robust continuation of those efforts. 	<ul style="list-style-type: none"> An additional, full-time, Technical resource is being recruited by BerryDunn for the Tech Team. This resource, once fully onboarded, would then be responsible for a combined OPM/CGI technical team of resources. 		Monitor	N/A	N/A



Appendices



Legend for Observations & Recommendations



Certainty	C	Risk will occur
High Probability	H	Risk is very likely to occur
Probable	P	Probable
Unlikely	U	Risk not expected to Occur
Remote	R	Risk extremely unlikely to occur

Critical	C	Critical/Devastating impact to the project that requires immediate attention and action
Significant	S	Critical/Devastating impact to the project that requires immediate attention and action
High	H	Considerable impact to project that needs prioritized attention
Medium	M	Moderate impact on project but without high priority
Low	L	Minimal impact on project that may be acceptable without extensive mitigation efforts



RAID Approach



Risk Log	Risks are events that may occur over the course of the project that could have adverse or detrimental effect on overall success
Action Log	Actions are the things that need to be done throughout the duration of the project and should be communicated to stakeholders
Issue Log	An issue is an unexpected event happening in the present moment with a potential negative impact on reaching goals
Decision Log	Decisions that need to be made over the course of the project should be communicated with stakeholders and memorized

L = Low	Item is less important at this time
M = Medium	Item is usually necessary but are not the most important item at present
H = High	Items is critical to address currently

L = Low	Item will not materially affect the usability of the system
M = Medium	Item may impact some portion of the usability of the system but not the overall ability to go live
H = High	Item may impact the ability to go live if not mitigated



Thank you

